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LIBRARY OF CONGRESS INFORMATION BULLETIN

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April 2, 1982

New Postage Stamp Commemorates The Library of Congress

The U.S. Postal Service has announced a new 20-cent stamp commemorating the Library of Congress. The stamp will be issued April 21 in Washington, D.C., with a first day of issue ceremony to take place at 11 a.m. in the Library's Coolidge Auditorium. Librarian of Congress Daniel J. Boorstin and Postmaster General William F. Bolger will speak. After the ceremony, they will be joined by Bradbury Thompson of Riverside, Conn., who designed the stamp, and all three will autograph first day covers. The event is open to the public.

The design for the new stamp is based on a photograph of the Library's Thomas Jefferson Building taken by the District Publishing Co. in 1898 from the U.S. Capitol. It is printed in two colors, black and red. Across the top of the horizontal stamp are the words "Library of Congress," in large red type with "USA 20c" in black type below and to the left. Across the lower portion is a black and white engraving of the Thomas Jefferson Building.

The image area size of a single stamp is 0.84 by 1.44 inches or 21.33 by 36.57 millimeters. The overall size, from perforated side to perforated side, is 0.99 by 1.56 inches or 25.14 by 39.62 millimeters.

Clarence Holbert prepared the model for the stamp, and the engravers were Robert G. Culin, Sr. (lettering and numerals) and Thomas R. Hipschen (vignette). All three are with the Bureau of Engraving and Printing.

Procedures for ordering first day cancellations are as follows:

Customers affixing stamps: Customers are encouraged to purchase stamps at the post office and affix them to their envelopes. Covers bearing customer-affixed stamps will be given preferential service. All envelopes must be addressed, and peelable return address labels are recommended for this purpose. Stamps must be affixed in the upper right corner approximately one-quarter inch from the top and the right edge. Addresses should be placed on the right side at least five-eighths of an inch from the bottom. A filler of postal card thick-

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ness should be inserted in each cover. Requests should be postmarked no later than May 21 and addressed to "Customer-Affixed Envelopes, Library of Congress Stamp, Postmaster, Washington, D.C. 20066–9991." No remittance is required.

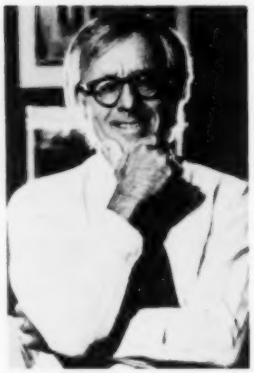
Postal Service affixing stamps: Except for affixing stamps and addressing orders, the procedures listed above should be followed. The cost is 20 cents for each stamp to be affixed. A personal check in the exact amount will be accepted for orders up to the limit of 50 covers. Persons placing orders should not send cash, and postage stamps are unacceptable as payment. Orders must be postmarked no later than May 21 and addressed to "Library of Congress Stamp, Postmaster, Washington, D.C. 20066–9992."

Ray Bradbury Will Read, Lecture At Library on April 26

Author Ray Bradbury will read his poetry and give a lecture entitled "Beyond 1984: What to Do When the Doom Doesn't Arrive!" at the Library of Congress on Monday, April 26. The presentation, sponsored by the Gertrude Clarke Whittall Poetry and Literature Fund, will be held in the Library's Coolidge Auditorium, beginning at 8 p.m. No tickets are required.

Ray Bradbury, a native of Waukegan, Ill., worked as a newsboy in Los Angeles, in the early 1940s, becoming a full-time writer, primarily of fantasy and science fiction, in 1943. Since then, Mr. Bradbury has written poems, plays, short stories, children's books, novels, and motion picture screenplays.

Among Mr. Bradbury's novels and collections of short stories are *Dark Carnival* (1947), *The Martian Chronicles* (1950), *The Illustrated Man* (1951), *Fahrenheit 451* (1953), *The Machineries of Joy* (1964), and *Twice Twenty-Two* (1966). *The Martian Chronicles,* which has been characterized as a lyrical and basically optimistic story of man's colonization of Mars, is widely regarded as one of his most outstanding works. The story blends many of Mr. Bradbury's major themes, including the conflict between individual and social concerns, and the idea of space as a frontier wilderness, a place for spiritual renewal.



Ray Bradbury

Some of Mr. Bradbury's works in progress are an opera for the Strasbourg (France) Opera Company and a television film, "The Ghosts of Forever," for the Smithsonian Institution.

The *Library of Congress Information Bulletin* is issued weekly by the Library of Congress and distributed free of charge to publicly supported libraries and research institutions, academic libraries, learned societies, and allied organizations in the United States.

Comparable institutions and organizations in other countries may arrange to receive the *Bulletin* on the exchange basis by applying in writing to the Library's Exchange and Gift Division. All other correspondence should be addressed to the LC *Information Bulletin,* Information Office, Library of Congress, Washington, D.C. 20540.

Jinichi Konishi, professor emeritus at the University of Tsukuba and a scholar of Japanese literature, was recently appointed by Librarian of Congress Daniel J. Boorstin to be the newest member of the Library's Council of Scholars and its first Japanese member. Professor Konishi, who arrived at the Library in early March, will be in residence here until the end of August. The author of a number of articles in English and books in Japanese, he will be working on a five-volume history of Japanese literature, which will be published in English by Princeton University Press.

APPENDIX

Reports on the Midwinter Meeting of the American Library Association

Denver, Colo., January 23–28, 1982

Meetings on Special Programs

Library of Congress NPAC and Special Foreign Acquisitions Programs

On Tuesday evening, January 26, the Library of Congress held its traditional reporting session for librarians interested in the latest developments in the Library's National Program for Acquisitions and Cataloging (NPAC) and the Special Foreign Acquisitions Programs. Robert Davis, assistant to the Library's director for acquisitions and overseas operations, chaired the meeting.

Mr. Davis devoted the first hour of the meeting to a general report on the Library's national cataloging and acquisitions services. On October 1, the President approved funding for the Legislative Branch, including the Library of Congress, for fiscal year 1982. The Library received a total of $189,827,000 for its operation during the year, $7,784,000 below the amount requested. This sum includes funds for an additional 32 indefinite positions for a three-year project to inventory the collections to correct long-standing errors in labeling and cataloging and to locate lost and missing volumes.

During fiscal year 1981, the number of pieces received in the descriptive cataloging divisions for processing were approximately 20 percent fewer than for the previous fiscal year. Mr. Davis ascribed the decrease to the Library's deliberate policy of reducing the quantity of its acquisitions while improving their quality through greater selectivity. Acquisitions from the People's Republic of China (PRC) made a dramatic jump during the last six months with the receipt of approximately 13,000 titles on exchange from the National Library of Beijing. A new blanket order for PRC materials with the China National Publishing Industry Trading Corporation is also expected to bring in thousands of new titles annually. The Library has undertaken a special project to create as quickly as possible automated acquisitions records for these new receipts.

At the close of calendar year 1981, the Library was faced with uncertainties regarding the future of its International Exchange Program. The funding for the labor and postage associated with the distribution of U.S. Government documents to the Library's exchange partners abroad is no longer sufficient to cover actual costs. The Smithsonian Institution, which has legal responsibility for the packing and mailing of these materials, has since 1977 reimbursed the Government Printing Office to provide this service on its behalf. The Library has been working closely with the Joint Committee on Printing of the U.S. Congress and the Government Printing Office to identify a solution to this serious problem.

In fiscal 1981, the Library completed cataloging records for 170,384 titles, 17.5 percent fewer titles than fiscal 1980. The decline in descriptive cataloging alone was more pronounced; 32.5 percent fewer titles received descriptive cataloging in 1981 than during the previous fiscal year. Mr. Davis explained that the decline was due to a number of factors, including the complexities of maintaining both a manual card catalog and an online catalog, a tremendous increase in the amount of authority work, the training of staff transferred to the descriptive cataloging divisions after the disbanding of the National Union Catalog Publication Project, and the implementation of quality standards for descriptive catalogers. The Library hopes later this year to simplify procedures and thereby expedite cataloging production by switching entirely to the automated catalog for searching and cataloging incoming materials. In the meantime, the Library has been using overtime funds and streamlining staff assignments to minimize delays in cataloging.

The Subject Cataloging Division has reduced from 30,000 titles to 3,800 an arrearage of materials descriptively cataloged under AACR 1. The backlog of current materials descriptively cataloged under AACR 2 amounts to 17,000 titles, slightly over one month's production for the division. Delays experienced over the past year in the processing of galleys under the Cataloging in Publication Program have now been eliminated and the production of prepublication CIP data is now current. The Cataloging in Publication Division is currently concentrating efforts on expediting the receipt of published CIP titles necessary for prompt upgrading of CIP records to full MARC records.

The Library's automated file of name authorities now contains over 660,000 records. It is expected that the system for online input and update of name authorities will be implemented within the next few months. The Library is now directing its attention to defining requirements for online input and update of subject authorities. Twenty-one libraries currently exchange name authority data with the Library of Congress under the Name Authority Cooperative Project (NACO).

Efforts to improve the Library's acquisition and bibliographical control of microforms continue. Members of the staff of the Microform Reading Room, who now create manual records of microforms in the reading room's custody for an internal catalog, are expected by this spring to have the training necessary to begin producing more widely accessible, automated minimal-level records for microformatted titles. Currently plans are under way for the staff of the Library's Preservation Microfilming Office to begin inputting minimal-level automated records, when no machine-readable records exist, for titles which the Library microfilms for preservation purposes.

The results of the Library's needs assessment survey for the *National Union Catalog* (NUC) have been processed and the final report is being prepared. Almost 4,000 American libraries were asked to identify those publications they would purchase if the NUC were automated and published in a register/index format. A committee has been established in Processing Services to review the data generated by the survey and to make recommendations regarding the products to be published.

During the second hour of the meeting, Mr. Davis reported on developments in the Library's Special Foreign Acquisitions Programs. For fiscal year 1982, the Special Foreign Currency (SFC) Program received an appropriation of $4,405,000, which was $69,000 less than the amount requested. Recent assessments indicate that U.S.-owned Indian rupees are in sufficient supply to fund operations of the SFC office in New Delhi for another four to five years. Both the New Delhi office and the SFC office in Karachi continue their efforts to economize, to prepare for dollar funding, and to insure a responsible expenditure of Government funds. Mr. Davis noted that the 1982 budgets for the offices in Brazil, Egypt, Indonesia, and Kenya, all funded under the National Program for Acquisitions and Cataloging, although tight, will allow those offices to continue to function at their present levels.

Field offices in Egypt and India expect to launch microfiche programs during 1982 using the microfiche camera/processor in the New Delhi office to produce negative fiche. The New Delhi office has been microfiching material selected by the Jakarta office since 1978. As has been the case with the microfiching program for Southeast Asia, the negative fiche of Middle Eastern and South Asian materials will be sent to the Library of Congress Photoduplication Service, which will provide positive prints to subscribers and retain a master negative of each fiche for future reproduction. Sale of microfiche sets for the Middle East and South Asia will be announced this spring.

The assassination of Egyptian President Sadat has had little impact on the operations of the Cairo office. Despite the banning of some extremist Islamic publications, Islamic thought and religion continue to dominate the Egyptian book scene. The Cairo office, which has used international mail for years, switched to FPO (Fleet Post Office) facilities in October. The new mailing procedures are expected to lower costs and reduce delivery time. The first shipments to Arabic Reading Collection Program (ARCP) participants were dispatched in early November. The 19 libraries participating in ARCP will receive five journals and approximately 100 monographs per year, all selected for their relevance to students of Arabic and readers of popular Arabic fiction rather than for academic/research relevance.

Reporting on the Nairobi office, Mr. Davis stated that copies of the 1981 serial supplement to *Accessions List: Eastern Africa* were received at the Library of Congress in January. Yale University Law School Library has been accepted as a participant in the Eastern Africa acquisitions program for publications related exclusively to law. The only other particpants at this time are the Library of Congress and New York Public Library.

Jack Crawford, field director of the Library of Congress Office in Jakarta, has reported that a new copyright law for Indonesia is now in draft form. If passed, it would give copyright protection to many publications now covered by the Southeast Asia microfiching program. Clearances to film, which are not now necessary, would have to be sought. Statistics for fiscal year 1981 show that 50 percent of all monographs selected for the Southeast Asia Program were microfiched.

For several years, the Jakarta office has been able to acquire multiple copies of unpriced publications through an exchange agreement with the National Library of Indonesia. An earlier agreement whereby participants were to provide exchange items for the National Library in return for copies of unpriced titles distributed to them has failed to work out. The Jakarta office is now defining an alternative agreement under which the National Library would establish a set price per piece for items which it provides to the office for distribution to participants. The Jakarta office would charge participants and would use the proceeds to acquire publications which the National Library requests in exchange.

The printing of *Accessions List: Southeast Asia* was transferred to Karachi, Pakistan, in August. Requests for subscriptions should be addressed to the Library's field director in Karachi.

After experimenting with a less expensive shipping method (containerized shipments), the New

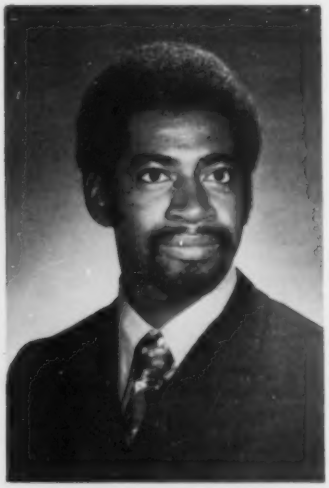
April 2, 1982

STAFF NEWS

Donald Ware Named PC&O Officer

Donald R. Ware has been appointed Position Classification and Organization Officer in the Personnel and Labor Relations Office. He joined the Library staff on February 22. Mr. Ware comes from the District of Columbia Office of Personnel where he was deputy director of the Position Management and Classification Division. He was responsible for planning and administering the personnel management evaluations of all operating agencies in the District of Columbia Government, which employ over 35,000 employees.

A native of Washington, D.C., Mr. Ware received a



Donald R. Ware

bachelor of arts degree in business administration from Howard University in 1971 and a master of arts degree in personnel management/public administration from Central Michigan University in 1980.

Mr. Ware brings to the Library an extensive background in position classification. He began in the personnel field as a position classification specialist, first with the D.C. Department of Human Resources in 1971 and then with the Department of Health, Education and Welfare in 1975. In 1976, he returned to the D.C. Department of Human Resources as a supervisory position classification specialist. While in this position, he served on the first Headquarters Review Team of the D.C. Personnel Management Evaluation Program, setting policies and procedures for the position management of all D.C. Government agencies. From 1979 to 1980, Mr. Ware was chief of the Classification Branch of the D.C. Office of Personnel Public Services Group. In that position he implementated pay and position management programs for the Departments of Recreation, Housing and Community Development, Finance and Revenue, Licensing, Insurance, Consumer Protection, and Recorder of Deeds. Mr. Ware was named deputy director of the Position Management and Classification Division in 1980.

Mr. Ware is a member of the D.C. Personnel Management Society and the Intergovernmental Relations Association. He also is a member of the Washington Redskins Alumni and a former Washington Redskins professional football player (defensive back). Mr. Ware played under coach Vincent T. Lombardi.

17 Staff Members Selected for Fourth Administrative Detail

The 17 staff members selected to participate in the Library's fourth Administrative Detail Program began their 90-day assignments on March 22. Since the program was initiated in 1978, the number of details offered has increased significantly, from nine in the first two sessions, to 17 this year.

This program, administered by the Women's Program Office, is part of the Library of Congress Affirmative Action Plan. It is designed, according to women's program officer Morrigene Holcomb, to assist staff members who are interested in pursuing management or administrative careers, but who have little, if any, such experience. Those individuals selected are detailed for 90 days to work with Library managers who have administrative responsibilities. The program offers selected staff members an opportunity to test their interest in and potential for administrative work. Participation in the program is considered as qualifying experience; however, the program is primarily developmental in nature. Detail experiences differ, depending on such factors as the management styles of the participating supervisors and workloads of the offices. In the past, both detail supervisors and participants have found their involvement in the program to be worthwhile.

Applications for this year's program were reviewed

Pictured with the women's program officer are 15 of the staff members selected for the fourth Administrative Detail Program: (front row, left to right) Susan M. Hayduchok, Diane Gardner Rassam, Morrigene Holcomb, and Nancy L. Schatz; (second row) Sarah M. Pritchard, Arlene Balkansky, Kathleen E. Pascale, and Jane Marie Englund; (third row) Linda Redmond, Richard F. Strick, Jr., Margaret L. Morrison, and Esther H. Bell; and (fourth row) Gillian B. Anderson, Patricia K. Schwarzwalder, Alice L. Birney, and Victoria Miklos. Not present for the photograph were Anne F. Greene and Irene Therese LeCourt.

by a panel of three management officials and two members designated by the union and guild. Following the criteria described in the Affirmative Action Plan and the Special Announcement describing the program, the panel selected 68 applicants for interviews. After the names were divided by panel ranking into four groups, one name from each of these groups was assigned at random to a detail supervisor for the inteview. Those Library managers then interviewed the four candidates and made the final selections.

The cooperation of the participants' regular supervisors deserves special recognition, because of

Detailee and Present Supervisor	*Detail Supervisor and Office*
Gillian B. Anderson (Elizabeth Auman), Music Division	Grace B. Reed, Acquisitions and Processing Division
Arlene Balkansky (Harriet Harrison), Motion Picture, Broadcasting and Recorded Sound Division	LaVerne P. Mullin, Office of the Law Librarian
Esther H. Bell (Joseph Miranda), Examining Division	Catherine M. Croy, Office of the Associate Librarian for Management
Alice L. Birney (Eric Kovacic), Subject Cataloging Division	Louis R. Mortimer, Personnel and Labor Relations Office
Jane Marie Englund (Sandra Meditz), Federal Research Division	Elizabeth F. Stroup, Office of the Director for General Reference
Anne F. Greene (Nancy Davenport), Office of Assignment, Reference and Special Services (CRS ARS)	Susan C. Finsen, CRS Office of Management and Administrative Services
Susan M. Hayduchok (Ruth Ann Pfeifer), Shared Cataloging Division	Mary Jack Wintle, National Library Service for the Blind and Physically Handicapped (NLS/BPH)
Irene Therese LeCourt (Stanley Heginbotham), Foreign Affairs Division	Nancy Davenport, CRS ARS
Victoria Miklos (Jodi Sigmon), Examining Division	Joan A. Doherty, Information and Reference Division
Margaret L. Morrison (Ellen Hahn), General Reading Rooms Division	Paul E. Edlund, Office of the Assistant Librarian for Processing Services
Kathleen E. Pascale (John Wolter), Geography and Map Division	Susan B. Aramayo, Copyright Cataloging Division
Sarah M. Pritchard (Gary Jensen), General Reading Rooms Division	Peter G. Sparks, Preservation Office
Diane Gardner Rassam (Clark Rabel), Cataloging Distribution Service	Arnold G. Bellefontaine, Office of the Associate Librarian for National Programs
Linda Redmond (Philip Wong-Cross), NLS/BPH	Nancy A. Davenport, CRS ARS
Nancy L. Schatz (Mona M. Werner), NLS/BPH	Carolyn H. Sung, Office of the Assistant Librarian for Research Services
Patricia K. Schwarzwalder (Jay Hadlock), Congressional Reference Division	Robert G. Zich, Office of Planning and Development
Richard F. Strick, Jr. (Ellen Lazarus), Examining Division	David D. Lombardo, Recruitment and Placement Office

the loss of their staff members during the detail.

Those staff members selected this year, as well as their present and detail supervisors, are listed opposite.

10-Year Pins Awarded to Staff Members

During March, 13 staff members completed 10 years of service and were presented Federal Service Award pins:

Dorothy M. Bensel	Order Division
Barbara M. Edgerton	Cataloging Distribution Service
Paul M. Irwin	Education and Public Welfare Division
Yancey G. Lea	Collections Management Division
Merita S. Johnson	American Law Division
Michael McElderry	Manuscript Division
Edward R. Mills	Automated Systems Office
Sharon E. Russell	Cataloging Distribution Service
Donald G. Shomette	Central Services Division
Katherine H. Thomas	Subject Cataloging Division
Gwendolyn Tyner	Exchange and Gift Division
Sandra D. Walberg	National Library Service for the Blind and Physically Handicapped
Dorothy I. Zeiset	Motion Picture, Broadcasting and Recorded Sound Division

Personnel Changes

Appointments: Timothy Willis, special police officer private, SP–7, Bldgs, 10642; Christine Zynjuk, preservation microfilm assistant, GS–5, Preserv, 10615.

Temporary Appointments: Theodora Byrd, staff relations clerk, GS–5, Pers, NP; Christopher Edwards, deck attendant, GS–3, Col Mgmt, G113M; Guy Hayden, deck attendant, GS–3, Col Mgmt, G113M; Robin Taylor, clerk-typist, GS–3, Inf, 20051.

Temporary Reappointment: Fassil Aradoum, reference librarian and bibliographer, GS–9, Afr/ME, NP.

Promotions: Martha Griffin, to cataloger advanced trainee, GS–7, Cop Cat, 10671; Charles Jones, Col Mgmt, to maintenance mechanic, audio/video/film systems, WG–8, M/B/RS, 10568; Roberta Whitsitt, Cop Exam, to secretary to the assistant chief, GS–6, GRR, 20072.

Transfer: Robert Roth, CRS AIS, to preservation microfilm assistant, GS–5, Preserv, 10615.

Resignations: Martin Nagel, CRS C; Veronica Reilly, P&P.

Credit Union Holds Annual Meeting, New Board of Directors Is Convened

Credit Union board president Peter Watters called the 47th annual meeting of the Library of Congress Federal Credit Union to order at 3:30 p.m. on Wednesday, March 17, in the Coolidge Auditorium. Mr. Watters introduced the other members of the board and the members of the Credit Union office staff, appointed a parliamentarian and timekeeper, and thanked the organizing committee for its preparations for the meeting. Following the adoption of the standing rules, the agenda was amended to make the elections the first order of business to allow time for the counting of ballots and announcement of the results during the meeting.

Unlike previous years, there was no discussion this year of the reasons for and method of awarding door prizes to members present. President Watters called a recess in the meeting and the board drew the ticket numbers of members present who were awarded 10 prizes of either cash or share certificates. The procedure was repeated later, and more than $1,000 in cash and share certificates was awarded to Credit Union members.

Following the defeat of a motion not to suspend the reading of the minutes from last year's meeting, President Watters gave his report on the state of the Credit Union. Although total assets, savings, and loans savings declined from 1980 levels, the Credit Union was able to pay a seven percent dividend for three quarters of the year and an eight percent dividend for the final quarter. Programs for All Savers

The Credit Union will be closed today and on Monday during its move to the Madison Building. The new office, located on the sixth floor in the red core (room LM 634), will open for business on Tuesday, April 6. The telephone number, 287–5852, remains unchanged.

Beginning this month, the Credit Union will extend its hours of service to 8:30 a.m. to 3 p.m. on paydays for members wishing to make deposits or cash payroll checks.

Certificates and Individual Retirement Accounts were instituted during the year, and the response of the membership to the IRAs was extremely good. In general, the financial situation of the Credit Union is good, and it is anticipated that 1982 will be a financially sound year.

Mr. Watters and Credit Union treasurer Arthur Lieb then responded to a question from the floor about the board's decision to require that members keep a minimum balance of $100 in order to enjoy check cashing services, the implementation date of which has been deferred until July 1 pending consideration of any possible alternatives. The requirement, intended to reduce service costs and to encourage savings, followed an analysis of members' accounts that revealed that over 2,800 members (60 percent of the membership) kept an average balance of $55 and that the Credit Union spent $13.54 (not including staff salaries) to service these accounts, which in turn generated only $6 in income annually. Thus the Credit Union was subsidizing the expense to maintain each account by $7.54 annually, for a total yearly cost of more than $21,000. Alternatives to requiring a minimum balance that the board considered included increasing the check cashing charge by four- or fivefold or eliminating the check cashing service altogether.

In response to questions about the treasurer's report, Mr. Lieb discussed some of the reasons for increased expenses, including the rising costs of automated services and the requirement that the Credit Union maintain a larger cushion to provide for losses on loans. Questions were also raised about expenses incurred by the board during a recent self-assessment retreat intended to allow the board to reflect on numerous recommendations contained in a management study by the D.C. League of Credit Unions of the Credit Union and future directions of the board's activities. It was also pointed out that board members are not salaried and that they perform Credit Union duties voluntarily on their own time.

The announcement of election results showed that Grace Hall had been reelected to the Board of Directors and that Joan Van Blake and Banks T. Johnson elected as new members. Robert Overmiller was elected to fill a vacancy on the Credit Committee.

Following the presentation of reports from the Credit and Supervisory Committees, the meeting turned to unfinished and new business. Motions were introduced to recommend that the board conduct open meetings (defeated), post the minutes of its meetings (defeated), and look into the possibility of a newsletter to members (passed). The perennial question about the scheduling of the annual meeting was raised, and there was also some discussion about the Credit Union's move to the Madison Building and any added convenience or inconvenience this would mean for members.

The meeting was adjourned at 5:15 p.m.

At its meeting on March 24, the Credit Union Board of Directors met to elect officers. Peter Watters, Kimberly Dobbs, and Arthur Lieb were reelected to the offices of president, vice president, and treasurer, respectively. Joan Van Blake was elected to the office of secretary.

The first action the new board took was to declare dividends for the quarter ending March 31. For regular share accounts, the board approved a quarterly dividend of seven percent. Dividends totaling more than $80,000 were credited to members' accounts on April 1. For Individual Retirement Accounts, the board approved a quarterly dividend of 13½ percent.

Effective in April, the cashing of all checks other than payroll checks and withdrawals from share accounts will be limited to $300 in cash. Share withdrawals in excess of $300 will be made by check only. The purpose of limiting these cash transactions to $300 is to minimize the high cost of maintaining funds necessary for this purpose.

The Credit Union's loan policy was recently amended which will make retirees from the Library of Congress eligible to apply for loans. Information on the Credit Union's loan policy can be obtained by writing or calling the Credit Union office, room LM 634, ext. 75852.

Events in April

The **WRA Travel Club** will present a slide program by John Gibbs of the Descriptive Cataloging Division on his recent trip in Peru. The program will be held in the Madison Building Assembly Room (LM 649) from noon to 12:30 p.m. on Thursday, April 15.

The **Staff Training and Development Office** will sponsor a lunchtime seminar as part of its continuing Career Development Series at noon on Thursday, April 22, in room LM 654 (blue core) of the Madison Building. A video tape entitled "The Panel Rating Process" will be shown. A question-and-answer period with Janet Johnson and Ted Moore, specialists from the Recruitment and Placement Office, will follow.

All interested staff members are invited to attend.

Staff members who wish to attend programs or other events during their normal working hours should consult their supervisors.

Delhi office has returned to the use of regular diplomatic pouch for some materials and international surface mail for other materials. Service to participants, which deteriorated during the experiment, should return to an acceptable level. Work is progressing on the programming necessary to install a microcomputer system in the New Delhi office. Installation is not expected before the end of this year. The system is being designed to enable keying of all bibliographic data in the field office and to permit the office to have automated control over ordering and distribution of publications and accounting. Implementation of a system for providing publications to participants in accord with complex subject profiles has been deferred until the microcomputer system is operational. In the meantime, refinement of these profiles continues.

Mr. Davis explained that a decrease of 14 percent during fiscal 1981 in new monographic titles selected for the Pakistan program is largely due to the Karachi office's exercising greater selectivity in the acquisition of materials for participants. Another factor is an increase in the percentage of newly published Pakistani titles which are out of the program's scope (for example, reprints of Indian imprints, pulp fiction, and so on). To offset the results of stricter selection criteria, the field director in Karachi has planned acquisition trips to a number of cities.

[*Robert A. Davis*]

Name Authority Co-Op

Thirty-three representatives from 24 libraries either currently participating or planning to participate in cooperative cataloging projects through the Name Authority Co-Op (NACO) at the Library of Congress met to discuss matters of mutual interest with eight Library members on Sunday afternoon, January 24. John Byrum, chief of the Library's Descriptive Cataloging Division, announced that in the past six months, six libraries have inaugurated cooperative projects: the U.S. Department of the Interior, University Microfilms International, Washington State Library, Louisiana State Library, Indiana University, and Harvard University. South Dakota State Library and North Carolina State Library are expected to undertake preparatory training in March.

The number of name authorities contributed to the Library of Congress has jumped to 33,452. Of these, 27 percent were produced in the seven months preceding the conference. Also, in 1981, 3,058 monographic Federal documents were given full cataloging status by the Library of Congress using GPO bibliographic description obtained from the OCLC, Inc., data base. These records can be identified by the legend, DGPO/DLC.

In October 1981, the responsibility for the cataloging of material distributed by the National Audiovisual Center (NAC) was transferred from the Library of Congress to GPO. The Library uses GPO's descriptive cataloging data via OCLC. GPO's cataloging will be reported in the *Monthly Catalog*, and printed cards will continue to be available for sale by the Library's Cataloging Distribution Service.

In regard to cataloging practices, Lucia Rather, director for cataloging, asked for written responses on the Library's compatible headings policy. Ben Tucker, chief of the Office of Descriptive Cataloging Policy, made a brief presentation on the difficulties of applying type 3 of AACR 2 rule 24.18 and added some comments about the progress, or lack thereof, on rule revisions to benefit the situation.

Discussion also focused on the question of whether authority records for names of individuals who produce doctoral theses should be eligible for submission to NACO. The Library of Congress is open to requests from individual libraries to submit such authority records.

Participants expressed concern about the Library's post AACR 2 productivity levels. The Library is currently cataloging below the pre-AACR 2 level. This decrease is due to many factors, including catalog closings, complicated procedures for retrospectively converting name records (which has almost doubled name authority production), and quality standards. Also, fewer records were keyed last year because of problems with a keying contractor, resulting in a backlog of 36,000 records.

Judith G. Schmidt was introduced as the recently appointed assistant coordinator of cooperative cataloging projects at the Library of Congress. In addition to this appointment, NACO has been given one new position, as well as additional paraprofessional support to handle the expansion of the project.

[*Judith G. Schmidt*]

Resources and Technical Services Division

Cataloging and Classification Section

This section's Executive Committee met for five hours in two sessions during the Midwinter Meeting. At the Sunday meeting, the chair, D. Kaye Gapen, presided, and at the meeting on Tuesday, the vice chair, Judith P. Cannan, presided.

The section passed two resolutions, both unanimously, during the Midwinter Meeting. A resolution on the proposed classification and qualification standards for Federal librarians was forwarded to the Resources and Technical Services Division (RTSD)

board to be submitted by them along with their resolution on the same topic. The other resolution calling for the Library of Congress to abandon its present policy of compatible headings was adopted by the RTSD board and will be forwarded to Lucia Rather, director for cataloging at the Library of Congress.

The section now has a final draft of its manual in hand. Barbara Gates, member-at-large of the Cataloging and Classification Section (CCS) Executive Committee, prepared the manual and for the time being will be responsible for any future revisions.

Three programs are being planned for the 1983 ALA Annual Conference in Los Angeles, Calif. There will be a preconference program on microcomputers in technical services, a four-hour video teleconference on rules and formats, and a two-hour program on how to put a video teleconference together.

William I. Bunnell, RTSD executive director, reported to the section on the subject and authority institutes that are in the planning stage and will be held in various parts of the country during the latter half of 1982 and 1983.

The Subject Analysis Committee announced that the final draft of "Filing Conventions for Chronological Subdivision" has been forwarded to the *RTSD Newsletter* for publication. It also announced that its report on "LC Subject Authority Control: Scope, Format and Distribution" will be finished in time for the 1982 Annual Conference of ALA in Philadelphia, Pa. A copy of the final document will be circulated to the CCS Executive Committee for comment before being forwarded to the Library of Congress. The Committee on Cataloging: Description and Access (CC:DA) expressed concern over the implications of the report of the RTSD Technical Services Cost Committee. Nancy John, chair of the committee, will prepare and circulate a letter for comment to the CCS Executive Committee and committee chair on whether they are responsible for addressing the financial implications of their recommendations when preparing a document or report. Also, because of the financial concerns expressed by the chair of CC:DA, a task force was established to investigate the problem of the growing number of representatives to CC:DA. It will submit its report to the CCS Executive Committee during the Annual Conference. The Policy and Research Committee raised the question of whether its name should be changed to Planning and Research Committee and its function statement modified, as it is not really a policymaking body. These changes would bring it into line with the similar committee for the division as a whole.

The section was gratified and impressed by the work being done in its committees.

[*Judith P. Cannan*]

Cataloging of Children's Materials Committee

This CCS committee concluded all but the final editing of its draft "Guidelines for Standardized Cataloging of Children's Materials" at the Midwinter Meeting. Serious work on the guidelines began two years ago under former committee chair Alex Bloss, with major contributions by Lois Rose, former head of Children's Literature Section in the Library of Congress Subject Cataloging Division. Work is being wrapped up by current chair Betty Grebey.

The guidelines essentially recommend that all children's collections use the same AACR options as the LC Annotated Card Program and adopt one of the classification options provided by this program. It is hoped that final committee approval will be voted this July at the 1982 ALA Annual Conference. The guidelines should then be forwarded to the Cataloging and Classification Section to continue the approval process. [*Gregory R. New*]

Ad hoc Subcommittee on Library of Congress Decimal Classification Division Priorities

This subcommittee was formed by RTSD CCS Subject Analysis Committee last year following inquiries by Decimal Classification Division chief John Comaromi, to help guide the division in selecting from among the books that Library of Congress catalogs those which will receive Dewey Decimal Classification (DDC) numbers. Subcommittee chair Janie Morris joined Dr. Comaromi last year in widespread solicitation for comments and information from the profession. She brought the responses to the two organizational meetings of the subcommittee at the Midwinter Meeting.

The division needs guidance because its staff can classify only about half the flow of books that the Library of Congress catalogs. Which half shall it be? Traditionally the division has concentrated on English-language materials. All English titles come first, then all French titles, and so forth. Under such priorities, it classifies a great number of ephemeral English titles while neglecting many foreign titles of great value to American libraries using the DDC.

The subcommittee concluded, tentatively, that present division priorities fulfilled the needs of smaller libraries rather well, but that the needs of larger libraries called for further study. Therefore, Janie Morris and Fran Melnick agreed to survey about a dozen major public and academic libraries using the DDC. They will proceed by writing the selected libraries a letter explaining the problem and asking specific questions. They will then telephone the recipients to get the responses. They hope to have the summaries of the survey by the Annual Conference this summer.

The subcommittee arrived at a tentative consensus that in view of the widespread ethnic interest in the United States, Spanish is the language that should have highest priority after English. It found little point in adding DDC numbers to titles more than five years old by the time they reached the division since most libraries acquiring them would have done so by that time, providing their own DDC numbers. There was definite interest in keeping up with U.S. and other government publications and with selected numbers from monographic series on the same basis as other titles. [*Gregory R. New*]

Reference and Adult Services Division

History Section Genealogy Committee

The January 25 meeting of this committee was called to order by the chair, Ann Reinert, Library Department Head, Nebraska State Historical Society, Lincoln. After a report on the Local History Committee meeting, there was a discussion about the elimination of interlibrary loan service of microfilm copies of census and other records from the Fort Worth Federal Archives and Records Center. A draft of a memo being prepared by the State Library of Pennsylvania giving suggestions for alternative methods of obtaining these records was read by Donald R. Brown, coordinator of the Materials Selection Program, State Library of Pennsylvania, Harrisburg. Arthur H. Miller, Jr., director, Donnelley Library, Lake Forest (Ill.) College, suggested and the committee approved submitting this statement to *RQ* for publication if approved by the State Library of Pennsylvania.

Donald Brown also reported that Gale Research Company will publish "Philadelphia Naturalization Records 1789–1880: Index to Records of Aliens' Declarations of Intentions and/or Oaths of Allegiance (Part II Maritime Records, Port of Philadelphia)." Under the editorship of P. William Filby, former director of the Maryland Historical Society, this book is the result of the cooperation of several libraries and records centers in Philadelphia. Mr. Filby is also editing the third edition of his *American and British Genealogy and Heraldry* to be published by the New England Historic Genealogical Society.

Although the revised version of *Recommendations to Editors of Genealogical Periodicals and Family Newsletters* has not been approved for publication yet, the Local History Committee is interested in drafting suggestions for editors of local history reprints and possibly combining the two sets of recommendations for wide dissemination. Once these genealogical recommendations are approved, they will be submitted to *RQ* for publication.

Library of Congress standardization of surnames for subject headings with see references to the actual spelling of the names creates unnecessary problems in patron use of library catalogs. Mary K. D. Pietris, chief, Subject Cataloging Division, Library of Congress, explained why the Library has chosen this policy and suggested using *Library of Congress Subject Headings* to identify surnames. Thomas J. Kemp, Weed Library, Stamford, Conn., volunteered to chair a subcommittee to study the matter further and draft a paper for presentation this summer. Mary K. D. Pietris agreed to join the committee again at its meeting at this year's ALA Annual Conference.

Joyce Duncan Falk, online services director, University Library, University of California, Irvine, reported that the editor of *RQ* encourages committees to submit articles rather than establish a column.

Joanne A. Kosanke, head of information services, Oshkosh (Wis.) Public Library, distributed the draft of "Guidelines for Establishing a Genealogical Reference Collection." These guidelines will be reviewed by the committee and discussed this summer.

Raymond S. Wright, manager of patron services, Genealogical Society of Utah Library, Salt Lake City, volunteered to draft a revision of the Genealogy Committee's objectives.

David M. Mayfield, director, Genealogical Society of Utah Library, Salt Lake City, and chair of the National Genealogical Society's Institutional Genealogical Services Committee, reported that Donald Brown, member of the Genealogy Committee, and former committee members Gunther E. Pohl, chief, Local History and Genealogy Section, New York Public Library; Lloyd D. Bockstruck, head, Genealogy Section, Dallas (Tex.) Public Library; and Rick J. Ashton, director of Allen County (Ind.) Public Library were members of the planning subcommittee for the Second Conference in the States sponsored by NGS. It will be held in Indianapolis, Ind., on May 12–15 of this year. Rick Ashton will be moderating "Round Table for Librarians and Archivists: Issues of Mutual Concern" at this conference.

Raymond Wright will be editing for ALA a 400-page handbook tentatively entitled "Genealogy and Local History Reference Service." The book will emphasize the importance of this type of reference service and provide research strategies, sources, and information for referrals. In addition, Mr. Wright is editing the preconference syllabus and will be adding material not included last summer. J. Carlyle Parker, assistant library director, Stanislaus State College, California, suggested that ERIC may wish to duplicate the syllabus. The Genealogical Society of Utah is

requesting permission to duplicate the syllabus on microfiche for use in their branch libraries.

Diane Carothers, University of Illinois Library, Urbana, announced that *Library Trends,* a quarterly publication of the University of Illinois Graduate School of Library and Information Science, will devote its Summer 1983 issue to genealogical reference service. She will edit this issue offering librarians a contemporary view of genealogical reference service including information on important collections and special services available in major libraries and archives.

"Four Centuries of Genealogy" is the theme of this year's History Section program at the ALA Annual Conference in Philadelphia, Pa., on Friday evening and Saturday, July 9 and 10. Saturday sessions will be from 8:30 a.m. to 4 p.m. and will be in a major downtown hotel. The 1982 program is designed to pursue many of the ideas presented in 1981 at the History Section's Preconference on Genealogy and Local History Reference Services. On Friday evening, P. William Filby, editor of numerous genealogy reference tools and former director of the Maryland Historical Society, will describe his modern saga in search of passenger, immigration, and naturalization records. The Saturday program will identify the important genealogical records available for the 17th to 20th centuries, and knowledgeable authorities will present sources for each of these four centuries: James B. Bell, director and librarian, New England Historic Genealogical Society, Boston, Mass., 17th century; Lloyd D. Bockstruck, head, Genealogy Section, Dallas (Tex.) Public Library, 18th Century; Gunther E. Pohl, chief, Local History and Genealogy Section, New York Public Library, 19th Century; and James D. Walker, genealogy specialist, retired, National Archives and Records Service, 20th Century, J. Carlyle Parker, author of *Library Services for Genealogists* (Gale, 1981) and assistant library director at Stanislaus State College, will summarize how to become the ideal reference librarian for genealogy patrons. Related sessions will describe online catalogs at the Genealogical Society of Utah and at the Library of Congress. Charles Clement, head, Technical Services, will describe planning for the online catalog in Utah, and Judith P. Reid, reference specialist in the Local History and Genealogy Section, will describe the Library of Congress SCORPIO system. "Four Centuries of Genealogy" is a program designed for reference librarians in all types of institutions. The Program Task Force is chaired by Thomas J. Kemp, Weed Library, Stamford, Conn., and includes representatives from the History Section's Genealogy and Local History Committees.

[*Judith Austin, Judith Reid,* and *Ann Reinert*]

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